

JOEL BLACK
P.O. Box 217, Richmondville, NY 12149
Phone: (518) 294-6151 Email: black@boxbitz.net

EDUCATION:

The College of Saint Rose, Albany, NY

M.S. Ed., December 2006. Educational Technology Specialist. GPA 3.98 (4.0 scale)

Educational Computing Graduate Certificate of Advanced Study, August 2004. GPA: 3.93 (4.0 scale)

New England College, Henniker, NH

B.A., December 2002. Educational Studies. GPA: 3.2 (4.0 scale)

WEB DESIGN, TECH SUPPORT, AND INSTRUCTIONAL TECHNOLOGY EXPERIENCE:

Cobleskill-Richmondville Central School District, Cobleskill, NY

Educational Technology Specialist, August 2008 – Present

- Provide assistance and training on hardware and software to teachers, students, and staff
- Assist in the set up and maintenance of local area networks within school district
- Basic troubleshooting and support of local area network, servers, microcomputers, and telecommunications to insure timely problem resolution
- Create end user documentation
- Assist with technology planning and development

Bethlehem Central School District, Bethlehem, NY

Technology Specialist, June 2007 – May 2008

- Worked with district technology staff to relocate, set up, install, and repair computers and peripheral hardware and software on the district's wide area network.
- Researched software compatibility issues and provided end-user support and training
- Supervised the work of student interns on special projects

Relational Bus Systems, Cherry Valley, NY

Tech Support, November 2005 - August 2006

- Developed software documentation.
- Conducted software updates, and worked with customers to troubleshoot issues, and provide tech support and training.

Northeast Regional Information Center, Albany, NY

Model Schools Instructor, August 2004 – December 2004, August 2007

- Assisted with the instruction of educational technology workshops for teachers.

Cobleskill Richmondville Central School, Cobleskill, NY

Tech Support Intern, Spring and Summer 2003

- Worked with the district tech support specialist, school staff, and teachers to troubleshoot hardware and software problems in labs, offices, and classrooms throughout the district.
- Moved and set up computer workstations.

New England College Education Department, Henniker, NH

Web Editor, Summer 2001

- Created and assembled online tutorial packets as part of a technology grant for the NEC Education Department. The learning packets were designed to assist pre-service and in-service teachers in meeting the National Educational Technology Standards for Teachers.

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Web Designer, Summer 2000

- Created the NEC Edlinks Learning Resources Web Site (www.necedlinks.org). The web site won the Digital Librarian's Award from Argus Clearing House in December of 2000. The web project involved researching and evaluating resources, writing annotations, as well as web layout and design.

TEACHING AND RELATED EXPERIENCE:**The College of Saint Rose, Albany, NY***Adjunct Lecturer, The Thelma P. Lally School of Education, January 2007 – Present*

- Developed instructional materials and facilitated learning for the following educational technology courses:
 - “*Internet and WWW in Education*” online course via Blackboard
 - “*Computer Hardware, Operating Systems, and Networking for Educators*” graduate level course
 - “*Integrating Technology into Instructional Settings*” graduate level course
 - “*Designing Web based Curriculum*” graduate level “Summer Immersion” course

*Educational Technology Specialist Student Teaching Intern, September 2006 - December 2006**Jefferson Central School, Jefferson, NY**Harmony Hill Elementary School, Cohoes, NY*

- Developed and distributed Computer Skills Needs Assessment Survey.
- Created presentation for Fall Open House
- Developed tutorials, templates, and curriculum related web and technology resources.
- Set up computer work stations and resolved hardware and software problems.
- Assisted second grade students with creating podcasts for a class website
- Conducted staff development workshops, and worked with students, teachers, and staff to integrate technology with learning.
- Provided classroom instruction for educational technology related topics in a variety of grades and subjects throughout K-12.

Graduate Assistant, Fall 2005 – Spring 2006

- Researched and compiled resources for education professors.
- Supported development of hybrid online courses and implementation of new program.

Cobleskill Richmondville Central School, Cobleskill, NY*Educational Technology Specialist, August 2008 – Present*

- Provide assistance and training on hardware and software to teachers, students, and staff
- Develop lessons and activities for technology integration
- Assist teachers, students, and staff to develop technological competencies
- Conduct workshops for technology staff development

Coaching Assistant for Varsity Football, Fall 2003, 2004, 2005

- Videotaped varsity games, assisted with equipment, field preparation, and worked with players during practice drills as requested by head coach.

Educational Assistant, July 2003 – June 2004

- Organized instructional materials, and implemented classroom routine and learning centers.
- Monitored and reinforced skills previously taught in individual and small group situations.
- Worked with students for early intervention with reading and math skills.

Kelly Services, Albany, NY*Scorer, 3/31/05 – 8/15/05; 3/31/07 – 6/19/07; 6/9/08 (Seasonal)*

Scored standardized tests for “**Measured Progress**” test scoring company

ADDITIONAL BACKGROUND:*Experience:*

- Computer experience with Microsoft Office Suite, Expression Web, FrontPage, HTML, CSS, CAD, Photoshop, Deep Freeze, Symantec Ghost, Blackboard 6, Windows XP, VISTA, 2000, 98, MAC, and Linux operating systems, as well as a variety of educational software applications (Kidspiration/Inspiration, Success Maker, etc.).
- Have experience installing hardware, software, building, repairing, and configuring computer workstations, and with computer networking.
- Prepared the SPA-ISTE Institutional Program Report for the Graduate-Educational Technology Specialist Program at The College of Saint Rose for NCATE Accreditation
- Worked as literacy volunteer in language arts classes. Assisted students in computer lab with word processing and research activities.
- Coached in a youth soccer program.
- Served as the match secretary (3 years), and co-captain of the NEC Men's Rugby Club where I also assisted with coaching.

Awards, Certifications, and Memberships

- "Graduate Honors Award" The College of Saint Rose, 2006-2007
- "Service Award" The College of Saint Rose, 2006-2007
- New York State Teacher Initial Certification in Educational Technology Specialist
- CompTIA Network+ Certified Professional
- Level I and Level II Coaching Certification from USA Rugby.
- Member of ISTE (International Society for Technology in Education)